

PUBLIC MEETING MINUTES:	Special Law Enforcement Assistance Fund
MEETING DATE AND TIME:	Thursday, September 29, 2016 from 11:00 AM – 1:00 PM
PLACE:	Dover Police Department – Assembly Room 400 S Queen St. – Dover, DE 19904

S.L.E.A.F. COMMITTEE MEMBERS PRESENT:

- (1) Kathleen Jennings, State Prosecutor, Attorney General's Office*
- (2) Delaware State Police: Major Mellissa Zebley, Delaware State Police (Attending by Proxy to Colonel Nathaniel McQueen, Jr.)*
- (3) Captain Benjamin Feldman, New Castle County Police Department (Attending by Proxy to Colonel Elmer M. Setting, Chief of Police)*
- (4) Inspector Clayton Smith, Wilmington Police Department (Attending by Proxy to Chief Bobby L. Cummings)*
- (5) Chief Paul Bernat, Dover City Police Department*
- (6) Chief Laura Giles, New Castle County*
- (7) Chief Kenneth Brown, Kent County*
- (8) Director Kenneth Horvath, Sussex County*

Call to Order

State Prosecutor Kathleen Jennings called the meeting to order at 11:00 A.M.

New Business

- Following the Call to Order, Kathleen Jennings introduced employees from the Attorney General's Office assisting in compliance with the new FOIA requirements: Stephanie Mohr, Patricia Davis, Andrea Godfrey, and Robert Dube.
- State Prosecutor Kathleen Jennings announced the following:
 - There are extra Naloxone Kits available for any law enforcement agency that needs them. Any agency interested should contact the Attorney General's Office and formally request them. There was a request from Brandywine Counseling and Community Services, but because they are not a law enforcement agency, these requests could not be accommodated.
 - There are \$800,000 in SLEAF application requests and only \$500,000 in available SLEAF funds. However, there is money coming into the fund. There will be another SLEAF meeting in December.
- Kathleen Jennings stated that, we would review the applications in priority, with those applications which benefit more than one police department being given highest priority.

The Following Discussion Regarding the Current SLEAF Applications was had:

Review of SLEAF Applications Benefiting more than one Agency:

1) Agency: Delaware State Police / Application # 16-004:

The Committee reviewed the application for funding for the Forensic Firearms Services Unit, including training and supplies. The application seeks \$132,396.25. A motion to approve the application was made by State Prosecutor Kathleen Jennings, seconded by Director Jeffrey Horvath. The motion passed unanimously.

2) Agency: Delaware State Police / Application # 16-038:

The Committee reviewed the application for funding of support for annual operational expenses of the Delaware Crime Stoppers. The application seeks \$33,000.00. A motion to approve the application was made by State Prosecutor Kathleen Jennings, seconded by Director Jeffrey Horvath. The motion passed unanimously.

3) Agency: Newark PD / Application # 16-050:

The Committee reviewed the application to fund the hosting of a 2 ½ day Train the Trainer program on Fair & Impartial Policing. The application seeks \$24,000.00. A motion to approve the application was made by State Prosecutor Kathleen Jennings, seconded by Director Jeffrey Horvath. The motion passed unanimously.

4) Agency: Middletown PD / Application # 16-064:

The Committee reviewed the application for funding for a 1-year renewal of Cellebrite UFED 4 PC License; Lantern 4 software from Kantana Forensics; Teel Tech SD Chip Reading Adapter Kit for Chip Offs; Teel Tech Advanced Flasher Box & Boot Loader for Mobile Forensic 3-day class. The application seeks \$12,119.00. A motion to approve the application was made by Chief Laura Giles, seconded by Chief Kenneth Brown. The motion passed unanimously.

The following is a memorialization of statements made by Kathleen Jennings to the SLEAF Committee regarding this meeting's review, specifically for Body Worn Camera Applications:

- Kathleen Jennings announced that, the SLEAF applications for body worn camera programs would now be considered following completion of the SLEAF funded pilot program conducted by NCCPD. Relevant findings from the pilot support the use of cloud based storage as the preferred medium. The Attorney General's Office will need to receive video through the cloud. Web based redaction software is essential for efficiency and conservation of resources given the anticipated high number of videos in the thousands of criminal cases processed each year. The Police Chiefs Council, DSP and the Attorney General's Office is looking into a statewide purchasing contract that would enable all departments to utilize. With these matters having been communicated to the agencies present, the SLEAF Committee proceeded to review the following body worn camera applications

The following Body Worn Camera applications were reviewed:

5) Agency: Bridgeville PD / Application # 15-060:

The Committee reviewed the application for funding of 8 Taser Body Cameras & Evidence Management System for recordings. The application seeks \$6,940.60. A motion to withdraw

due to an absent agency was made by Director Jeffrey Horvath, seconded by State Prosecutor Kathleen Jennings.

6) Agency: Laurel PD / Application # 14-067:

The Committee reviewed the application for funding of 15 Vie-Vu brand LE3 body worn cameras & accessories. The application seeks \$16,100.00. Following a discussion of this application, a representative of Laurel PD indicated that this application was being withdrawn.

7) Agency: Kenton PD / Application # 15-117:

The Committee reviewed the application for funding of 1 Jet-6 printer for in car MDT; Stalker Lidar-LX for speed enforcement and 2 body worn cameras. The application seeks \$877.00. Following a discussion of this application, Sgt. Adam Coleman of Kenton PD indicated that this application was being withdrawn.

8) Agency: Cheswold PD / Application # 16-029:

The Committee reviewed the application for funding of a Power Edge T320 Computer Server. The application seeks \$7,258.00. After a discussion between State Prosecutor Kathleen Jennings and Chief Christopher Workman of the Cheswold PD, the application was tabled until the next meeting.

9) Agency: Milford PD / Application # 16-065:

The Committee reviewed the application for funding of an Institute Body Worn Camera program; purchase 4 Brother 723 model in-car printers. The application seeks \$6,676.45. A motion to approve \$5,160.00, strictly for the 4 Brother 723 model in-car printers, was made by Director Jeffrey Horvath, seconded by Chief Paul Bernat. The motion was unanimously approved.

The Following General Requests Were Considered Next:

10) Agency: Milton PD / Application # 16-033:

The Committee reviewed the application for funding of the purchase 10 Redi-Pak preconnect systems for AED Units. The application seeks \$1,171.40. A motion to table until the next SLEAF meeting was made by Director Jeffrey Horvath, seconded by State Prosecutor Kathleen Jennings. The application was tabled until the next meeting.

11) Agency: Wilmington PD / Application # 15-101:

The Committee reviewed the application for funding to purchase 320 Riot helmets to outfit all sworn personnel for a civil unrest scenario. The application seeks \$52,800.00. A motion to table until the next SLEAF meeting was made by State Prosecutor Kathleen Jennings, seconded by Captain Benjamin Feldman. The application was tabled until the next meeting.

12) Agency: Millsboro PD / Application # 16-009:

The Committee reviewed the application for funding to purchase equipment for their evidence room. The application seeks \$4,754.00. A motion to approve was made by Chief Kenneth Brown, seconded by Director Kenneth Horvath. The application was unanimously approved.

13) Agency: Ellendale PD / Application # 16-028:

The Committee reviewed the application for funding to purchase 2 Ballistic vests and external carrier with Police placards. The application seeks \$2,248.00. A motion to table until the next SLEAF meeting was made by State Prosecutor Kathleen Jennings, seconded by Director Kenneth Horvath. The application was tabled until the next meeting.

14) Agency: Seaford PD / Application #: 16-030:

The Committee reviewed the application for funding to purchase two upgraded AED units. The application seeks \$3,830.80. A motion to approve was made by Chief Kenneth Brown, seconded by Deputy Chief Mark Farrall. The application was unanimously approved.

15) Agency: Laurel PD / Application #: 16-031:

The Committee reviewed the application for funding to purchase 4 Motorola APX 6500 mobile radios. The application seeks \$10,848.00. A motion to approve was made by Director Kenneth Horvath, seconded by Chief Kenneth Brown. The application was unanimously approved.

16) Agency: Elsmere PD / Application # 16-032:

The Committee reviewed the application for funding to purchase 2 portable radios and 1 mobile radio. The application seeks \$8,617.34. A motion to approve was made by Deputy Chief Mark Farrall, seconded by Director Jeffrey Horvath. The application was unanimously approved.

17) Agency: Wilmington PD / Application # 16-034:

The Committee reviewed the application for funding to purchase 1 Visitor Access Management System. The application seeks \$3,650.95. A motion to table was made by State Prosecutor Kathleen Jennings, seconded by Captain Benjamin Feldmann. The application was tabled until the next meeting.

18) Agency: Wilmington PD / Application # 16-035:

The Committee reviewed the application for funding to purchase 110 Officer Down Individual First Aid Kits. The application seeks \$10,100.00. A motion to approve was made by Chief Kenneth Brown, seconded by Captain Benjamin Feldman. The application was unanimously approved.

19) Agency: Wilmington PD / Application # 16-037:

The Committee reviewed the application for funding to purchase training to include advanced investigation, forensic, and evidence detection, etc. The application is seeking \$70,000.00. A motion to approve was made by Chief Laura Giles, seconded by Director Jeffrey Horvath. The application was unanimously approved.

20) Agency: Division of Alcohol and Tobacco Enforcement / Application # 16-040:

The Committee reviewed the application for funding to purchase a John Deere Gator XUV 825i. The application is seeking \$24,283.45. A motion to table was made by State Prosecutor Kathleen Jennings, seconded by Deputy Director Robert Kracyla. The application was tabled.

21) Agency: Ocean View PD / Application # 16-041:

The Committee reviewed the application for funding to purchase 9 enhanced ballistic protection carriers, including NIJ Level III plates. The application is seeking \$3,532.50. A motion to approve was made by Director Jeffrey Horvath, seconded by Captain Benjamin Feldman. The application was unanimously approved.

22) Agency: Harrington PD / Application # 16-042:

The Committee reviewed the application for funding to purchase 1 portable APX 6000 radio; 1 APX 6500 mobile radio; and 1 in-car camera. The application is seeking \$15,307.33. A motion to approve was made by Captain Benjamin Feldman, seconded by Chief Paul Bernat. The application was unanimously approved.

23) Agency: University of Delaware PD / Application # 16-044:

The Committee reviewed the application for funding to purchase ProQA software for dispatch center. The application is seeking \$85,513.00. A motion to table was made by Director Jeffrey Horvath, seconded by Captain Benjamin Feldman. The application was tabled.

24) Agency: New Castle County PD / Application # 16-045:

The Committee reviewed the application for funding to purchase 350 weapon mounted lights and 120 replaceable lithium batteries for service weapons. The application is seeking \$38,325.00. A motion to approve was made by Chief Laura Giles, seconded by Chief Paul Bernat. The application was unanimously approved.

25) Agency: New Castle County PD / Application # 16-046:

The Committee reviewed the application for funding to purchase 50 duty holsters for duty weapons with lights. The application is seeking \$5,000.00. A motion to approve was made by Director Jeffrey Horvath, seconded by Chief Paul Bernat. The application was unanimously approved.

26) Agency: New Castle County PD / Application # 16-047:

The Committee reviewed the application for funding to purchase 200 paddle back style holsters. The application is seeking \$10,000.00. A motion to approve was made by Chief Laura Giles, seconded by Director Jeffrey Horvath. The application was unanimously approved.

27) Agency: New Castle County PD / Application # 16-048:

The Committee reviewed the application for funding to purchase SyTech SmartBug System. The application is seeking \$8,700.00. Following a discussion of this application, Captain Benjamin Feldman of New Castle County indicated that this application was being withdrawn. The application was withdrawn.

28) Agency: Lewes PD / Application # 16-057:

The Committee reviewed the application for funding to purchase 5 LIFEPAK Express AEDs. The application is seeking \$5,202.55. A motion to approve was made by Director Jeffrey Horvath, seconded by Captain Benjamin Feldman. The application was unanimously approved.

29) Agency: New Castle County PD / Application # 16-049:

The Committee reviewed the application for funding to purchase 12 Level III multi hit ballistic shields. The application is seeking \$21,600.00. After a discussion of the application, a motion to table half and approve half was made by Chief Laura Giles, seconded by Director Jeffrey Horvath. The application was unanimously half approved and half tabled.

30) Agency: New Castle City PD / Application # 16-063:

The Committee reviewed the application for funding to purchase 2 LIFEPAK AEDs; LexisNexis Database; 2 Motorola APX6000 radios. The application is seeking \$11,175.34. A motion to approve the 2 Radios and 2 LIFEPAK AEDs, and a motion to table the LexisNexis Database was made by Director Jeffrey Horvath, seconded by Chief Laura Giles. The 2 LIFEPAK AEDs and 2 Radios were unanimously approved and the LexisNexis Database was tabled.

31) Agency: Bridgeville PD / Application # 16-051:

The Committee reviewed the application for funding to purchase 1 Utility Vehicle. The application is seeking \$9,850.00. Due to the absence of the agency's committee member, the application was unanimously tabled until the next meeting.

32) Agency: Department of Justice / Application # 16-053:

The Committee reviewed the application for funding to purchase the implementation of statewide DOJ Video Conferencing System. The application is seeking \$5,108.13. A motion to approve the application was made by Chief Kenneth Brown, seconded by Chief Paul Bernat. The application was unanimously approved

App=approved or rejected

Motion=passed or failed.

33) Agency: Newport PD / Application # 16-054:

The Committee reviewed the application for funding to purchase 4 APX 6000 700/800 portable radios to upgrade. The application is seeking \$12,931.00. A motion to approve the application was made by Director Jeffrey Horvath, seconded by Chief Kenneth Brown. The application was unanimously approved.

34) Agency: Blades PD / Application # 16-055:

The Committee reviewed the application for funding to upgrade the existing car cameras in 3 vehicles. The application is seeking \$12,673.00. A motion to approve the application was made by Director Jeffrey Horvath, seconded by Chief Kenneth Brown. The application was unanimously approved.

35) Agency: Dover PD / Application # 16-056:

The Committee reviewed the application for funding to purchase a Surveillance Van upgrade; Ammunition for additional new weapons; and combat application tourniquets. The application is seeking \$15,700.00. A motion to approve the application was made by Director Jeffrey Horvath, seconded by Chief Kenneth Brown. The application was unanimously approved.

36) Agency: Smyrna PD / Application # 16-058:

The Committee reviewed the application for funding to purchase 10 Training tables; Lectern/Podium; and 2 Lateral filing cabinets. The application is seeking \$7,729.90. A motion to withdraw was made by Chief Norman Wood, seconded by State Prosecutor Kathleen Jennings. Chief Norman Wood indicated that the application was being withdrawn.

37) Agency: Cheswold PD / Application # 16-029:

The Committee reviewed the application for funding to purchase a Power Edge T320 Computer Server. The application is seeking \$7,258.00. A motion to approve was made by Chief Laura Giles, seconded by Chief Kenneth Brown. The application was unanimously approved.

Other Business Before the SLEAF Committee (for discussion only)

There was no other business before the Committee.

Public Comment

There was no public comment.

Next Scheduled Meeting

The next scheduled meeting will be tentatively held this December, 2016.

Adjournment

With no further business before the SLEAF Committee, State Prosecutor Kathleen Jennings made a motion to adjourn the public meeting, seconded by Director Jeffrey Horvath. The motion carried unanimously. The meeting adjourned at 1:00 p.m.